

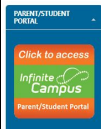
# PARENT PORTAL ACCOUNT

If you did not provide a social security number for your student at the time of registration, you will not be able to receive an activation using the Portal Activation Key Lookup.

Please email: [infinitecampusportal@cowetaschools.net](mailto:infinitecampusportal@cowetaschools.net) for support.

If you do not have a Parent Portal account, please follow the steps below to set up an account:

- Log on to: [www.cowetaschools.net](http://www.cowetaschools.net)



- Scroll down to the blue box on the left side of the screen that has the Infinite Campus icon in it:
- Click on the Infinite Campus Icon
- If needed, click the orange arrow at bottom of the white screen to open up the announcements
- Scroll down to **District Announcements 2017-07-28** and click:
  1. If you do not have an Activation Key, click here

The following screen will open:

Student SSN:  999999999 (no dashes)  
Student Birthdate: Month:  Day:  Year:  (4 Digit Year)

Enter your student's social security number, a new screen will open with the activation keys.

A new screen will open and the **GUID** code next to **your name** is your **Activation Key** that you will use to set up your account and **you will need to write the Key down or print it out.**

Click on **Activate Your Parent Portal Account Now**

The screen below will open and you will have to enter your **Activation Key**:

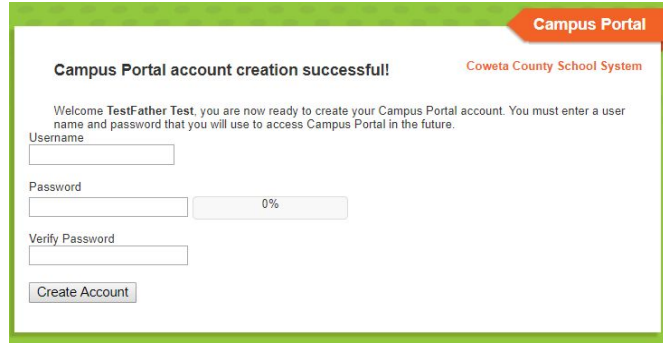
Infinite Campus Transforming K12 Education®  
Activating your Campus Portal account  
Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal Activation Key sent to you by your child's school.  
Activation Key  
{  -  -  -  -  }  
 Campus Portal

If the following error appears after entering the Access Key, it means you already have an account.

Campus Portal account activation error!  
The Activation Key you entered has already been used to create a Campus Portal account. Contact your school's Campus support person for further information.  
Campus Portal

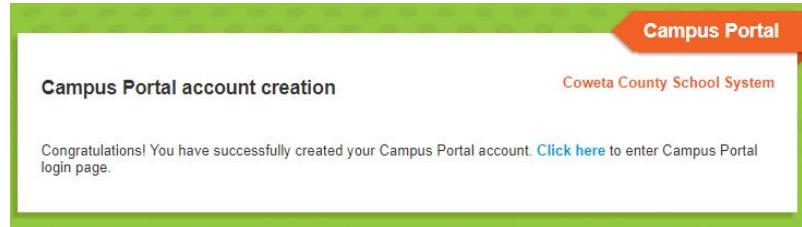
Please email: [infinitecampusportal@cowetaschools.net](mailto:infinitecampusportal@cowetaschools.net) for support.

After entering your Access Key without any errors, the following screen will appear:



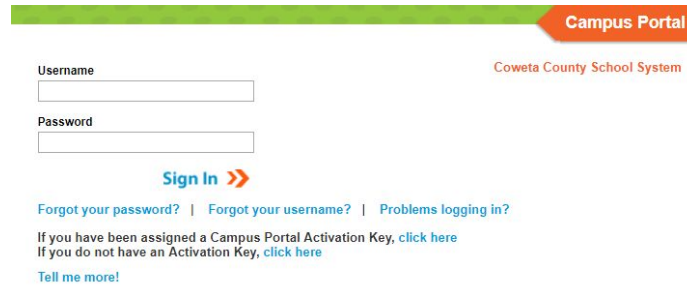
**Please keep in mind your password must reach 100% in order to be a valid password.**

After you create your account the following screen will appear:



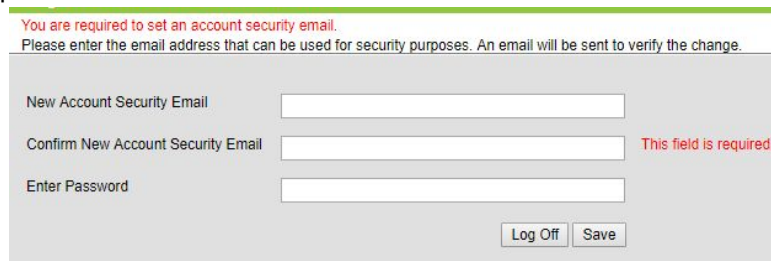
Click on [Click here](#)

The following screen will appear:



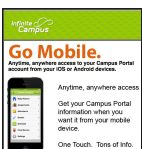
Enter the username and password you created, then click [Sign In](#)

The following screen will appear:



You will enter a personal email and the password you created for your portal account. This will be used for username and or password recovery. After clicking SAVE, your Parent Portal account will open.

## SMARTPHONE APP



Infinite Campus has an APP for your Smartphone.

You can find the APP using the APP store on your phone and searching for Infinite Campus

When you are asked for the District, please use: **Coweta**

For APP support, please contact Infinite Campus using: **(800) 850-2335**