

2017-2018 Senior and Parent Graduation Information Memo

Follow Us on Twitter: @ECHS_Seniors

IMPORTANT dates to remember:

1. September 18-21: Makeup for Senior formals - students responsible for \$30 sitting fees, sign up outside RD 1001

2. October 12th (Thursday): Senior Assembly in Thrower Gym during 2nd block (Begins 10:30)

3. October 26th - October 27th, 2016 (Thursday/Friday): Order announcements and Cap and Gowns in the main cafeteria. Cost varies with order.

*Cap, gown, stole, tassel, diploma cover: \$57

*If borrowing cap and gown (4 years or newer): stole, tassel, diploma cover: \$32

4. November 17th: Senior formal and casual pictures are due no later than 4:00 pm. These should be turned into Mrs. Hart-Garcia in RD1001.

5. January 5th: - All Senior Ads due by 4:00 pm to Hart-Garcia RD1001.

6. January 25-26th, 2017 (Thursday/Friday): Order Caps and Gowns from rep in cafeteria during lunches.

7. Make-up day for ordering is Feb. 7th: ordering caps, gowns, graduation announcements in main cafeteria

8. March 23rd 2017 (Friday): Distribute announcements during lunch in the cafeteria.

9. April 16th: Cording Ceremony for 2018 Honor Graduates. 6:30 at the Centre for Performing and Visual Arts. This is when Honor Graduates will receive their Honor Cords. Honor Graduates will be announced by mid- March.

10. Tuesday April 17st, 2017: Cap and Gown Assembly/caps&gown picture during 2nd block (Begins at 10:30) Caps and gowns will be issued during second block. **(To avoid wrinkles, keep the gown and stole on a hanger.)** When the announcement is made, students will report to the gym. Caps and gowns will be worn for the picture that will appear in *The Times Herald*. The location is to be determined.

11. April 28th: PROM Club Opera

12. Senior Walks at Elementary Schools-TBA

13. Honors and Awards Night: TBA @ 6:30 pm @ Crossroads Church, 3260 Highway 16 East, Sharpsburg, GA 30277. Academic and Merit-Based Scholarships and Awards will be announced. Students being recognized will be notified prior to the event.

14. Senior dues must have been paid (by May 1st) in order to attend the picnic.

Dues are \$40 from August 29-December 19. They go up to \$50 from January 4 - March 30. Go up to \$60 after spring break.

15. May 12th: - All senior ad payments due.

16. May 18th : Senior Picnic

17. Senior Checkout Sheets: The checkout sheet should be turned in before 4:00pm on Wednesday, May 23rd. Someone will remove you from practice if money is owed, books have not been returned, etc.

Remember to clear all debts before Monday morning, May 21st. Checkout sheets will be issued to you at the senior picnic. **When all signatures have been gathered, the sheet is to be left with Mrs. Bowles (SA 922) and Mrs. Byrnes (BY303) or with Mrs. Pater (BY301). They are the last people to sign off on and receive your sheet.**

18. Baccalaureate - Sunday May 20th, Crossroads Church on Highway 16, 3pm.

19. May 24th and 25th:

- **May 24th : Practice #1: Seniors report to the gym at 9:00am. Roll will be taken. Seniors who do not attend these practices will be removed from the graduation line-up.** It is very important that you are prompt. Information about where you will be seated and the processional formation will be rehearsed. **When you are told practice is over, safely leave the campus. Do not remain on campus after practice is over.** Remember that improper behavior from any senior means immediate removal from the campus, and you will not participate in graduation on Saturday.
- **May 25th : Final practice 9:00 am.**
- **Rain Tickets:** The rain tickets per graduate will be given out at practice. If it should rain, any person wishing to attend graduation must have a ticket. If someone is going to be late, write that person's name on a rain ticket and leave it with the official at the door. If you do not attend practices, you will not receive rain tickets.

20. May 26th: Breakfast and Graduation Ceremony

Breakfast: The breakfast is for seniors, faculty/staff, and board members only. Meet in the cafeteria at 7:15 a.m. on Saturday morning, May 26th, for breakfast and final lineup. This will be a good time to tell everyone goodbye. From there you will get into your caps, gowns, and stoles and line up for the graduation ceremony (specific details will be given during practice).

****Graduation Attire:** Males should wear dark dress trousers (no jeans, no shorts), dress shirt, and dress shoes (dark if possible). Females should wear lightweight, Sunday-like dresses and dress shoes. If possible, the dress shoes should be black or dark-colored. Low heels are recommended. Caps and gowns plus the stole are worn for graduation. Tassels should be on the right side of the cap. Do not chew gum.

Pictures: With exceptions for disabled persons, parents and guests will not be permitted on the track or field during graduation to take pictures and/or to observe the ceremony. A professional photograph will be taken of you receiving your diploma. Information about purchasing this photograph will be mailed to you by the photographer.

Diploma Pick-up: Diploma covers will be issued at the graduation ceremony. The actual diploma will be issued in the cafeteria after the ceremony. Graduates must have cleared all obligations to receive their diplomas. **If the check-out sheet has not been signed by the proper people and turned in on time, the student will not receive his/her diploma.**

SUMMARY OF SENIOR MONEY DUE:

Senior Dues: \$40 To Bowles, Byrnes, Tinsley keep receipt!!	Cap and Gown: \$57 To Balfour-see dates above	Announcements: varies per student To Balfour- see dates above	Yearbook Pics/Ads/Etc To Hart-Garcia - see dates above
--	--	--	---

If you need help with anything discussed above, please see:

- Mrs. Pater (BY301)**
- Mrs. Byrnes (Room BY303)**
- Mrs. Bowles (Room SA922)**
- Mrs. Williams (Guidance)**